



"Data Quality for the Business of Health Care"

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Agenda

- Part 1 Data Quality "Check Points"
- Part 2 "Secrets Revealed"
- Part 3 Ambulatory Data Module

Course Notes:



- Hyperlinks can only be accessed from Slideshow Mode
- Imbedded Icons can only be accessed from Normal View

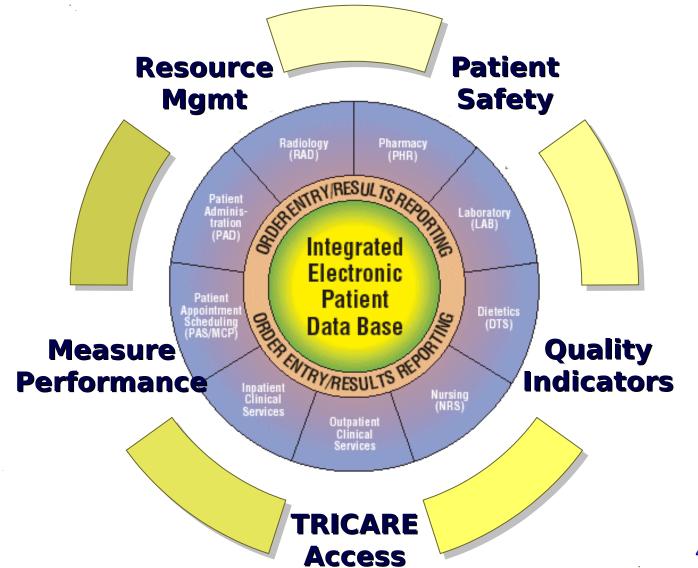


Objectives

- "WHY" the focus on Data Quality?
- "WHAT" are the Downstream Impacts?
- "HOW" to Start?
 - Data Quality Management Control Program
 - Understand Your Business Processes
 - Gather and Analyze data
 - Understand what CHCS does and can do for You!
 - Develop Goals and Benchmarks
 - Look Ahead to CHCS II
- "WHERE" to find Resources & Information?
- Recognize that DQ is not a one time effort...



Data Capabilities





It's Not Easy Being Green!

												N _c
ress 🙆 http://tricare.osd.mil/rm/documents/fa/TMASummaryJune05.xls											~	→ Go
AD45 ▼												
A B C D E F G H I J	AB	AC	AD	AE	AF	AG	AH	Al	AJ	AK	AL	AM
June (April (FY2005) Data Sources) 2005 DQMC Commander's Statement TMA Summan												
NOTE: Where answer is yes or no, Y=1, N=0; where element asks for rate, enter actual rate.												
Color Code: Green (95-100), Yellow (80-94), Red (79 and below)												
Const Could de Con (200-100), Tellon (200-07), Tellon (100 dilla bellon)	Perc	ent Comp	liant		Per	ent Comp	liant		Perc	ent Comp	liant	
	Apr-05	Apr-05	Apr-05	Apr-05	May-05	May-05	May-05	Mau-05	Jun-05	Jun-05	Jun-05	Jun-05
	_	Air Force		Svc Avq		Air Force		Svc Avq		Air Force		Svc Avq
QUESTION KEY:												
1. Adherence to requirements for daily end-of-day processing procedu <u>re by all clinics</u>												
a. Percentage of clinics in compliance	97%	93%	96%	95%	97%	93%	92%	94%	98%	94%	90%	94%
b. Percentage of appointments closed	100%	99%	99%	99%	100%	99%	98%	99%	100%	99%	98%	99%
2. IAV legal and medical coding practices have all the following occurred:												
a. % of Outpt. Encounters (non-APV) coded within 3 business days o <u>f encounter</u>	88%	94%	86%	89%	92%	94%	86%	91%	92%	94%	88%	917
b. % of APVs coded within 15 days of encounter	92%	89%	83%	88%	93%	92%	88%	91%	95%	91%	92%	93%
c. % of Inpt records coded within 30 days after discharge	97%	97%	90%	95%	98%	97%	96%	97%	98%	96%	93%	96%
IAV with TMA policy, "Implementation of EAS/MEPRS Data Validation and Rec" a. Monthly EAS/MEPRS financial reconciliation process was completed and validated	83%	83%	97%	88%	92%	88%	97%	92%	89%	88%	100%	92%
b. Monthly Inpt. and Outpt. EAS/MEPRS reconciliation processes completed/validated	97%	85%	100%	94%	100%	91%	100%	97%	100%	92%	100%	97%
c. Vere the data load status, outlier/variance, VVR-EAS IV, & Alloc. Tabs in MEVACS reviewed and	97%	87%	100%	95%	100%	88%	97%			88%	100%	96%
c. were the data foods status, outher variance, wwn-EAS 14, & Anoc. Fabs in MEWACS reviewed and anomaly explanations given	317.	01%	100%	33/2	100%	00%	31 /.	33/.	100%	00%	100%	30%
4. Compliance with TMA or Service guidance for timely submission of data												
a. MEPRS/EAS	78%	77%	97%	84%	89%	80%	97%	89%	83%	84%	87%	85%
b. SIDR/CHCS	100%	96%	96%		100%	100%	100%	100%	100%	100%	100%	100%
c. VVR/CHCS	100%	97%	100%	99%	97%	93%	100%	97%	97%	97%	100%	98%
d. SADR/ADM	99%	98%	100%	99%	99%	98%	97%	98%	98%	98%	98%	98%
5. Outcome of monthly inpatient coding audit (DRG codes)	98%	80%	98%	92%	98%	84%	97%	93%	98%	78%	98%	91%
6. Outcome of monthly coding audits (# validated/# reviewed)												
a. % of records available for audit (O.H.or <u>C.O.)</u>	99%	88%	95%	94%	99%	87%	95%	94%	98%	88%	96%	94%
b. % of E&M codes deemed correct	87%	86%	78%	84%	80%	85%	82%	82%	85%	87%	78%	83%
c. % of ICD9 codes deemed correct	85%	78%	79%	81%	84%	78%	78%	80%	83%	81%	78%	81%
d. % of CPT codes deemed correct	95%	89%	85%	90%	90%	91%	85%	89%	90%	92%	85%	89%
e. % of completed & current DD Form 2569s maintained in the record (Non-AD)	69%	66%	47%	61%	74%	65%	51%	63%	73%	68%	59%	67%
7. Outcome of monthly APV coding audits (# validated/# reviewed)	100%	90%	97%	96%	100%	85%	99%	95%	100%	94%	100%	98%
a. % of APV records available for audit (O.H.or C.O.) b. % of E&M codes deemed correct (APV)	100%	95%	100%	98%	100%	94%	100%	98%	100%	100%	100%	100%
c. % of ICD9 codes deemed correct (APY)	93%	78%	91%	87%	90%	74%	90%	85%	90%	82%	90%	87%
d. % of CPT codes deemed correct (APV)	90%	63%	91%	81%	93%	68%	86%	82%	91%	74%	85%	83%
e. % of completed & current DD Form 2569s maintained in the APV record (Non-AD)	80%	62%	54%	65%	82%	64%	55%	67%	85%	56%	73%	71%
8. Comparison of reported workload data												
a. # SADR/# VVR visits	104%	99%	103%	102%	104%	98%	101%	101%	103%	98%	102%	101%
b. # SIDR/# WVR dispositions	99%	97%	100%	99%	99%	98%	99%	99%	100%	97%	95%	97%
c. # EAS/# VVR visits	100%	96%	100%	99%	100%	96%	100%	99%	100%	97%	100%	99%
d. # EAS/# ¥¥R dispositions	100%	89%	100%	96%	100%	95%	100%	98%	100%	99%	100%	100%
e. # IBVA SADR encounters (A***)/ # SUM VVR bed days	55%	60%	0%		56%	68%	84%	69%	61%	64%	88%	71%
9. I am aware of data quality issues identified by the DQMC Review list and when needed, have taken action to	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%
improve the data from my facility.												
I ▶ N TMA DQMC Summary ∕ TMA DQMC Service Summary / TMA Charts /			<						IIII			



Since 1992...

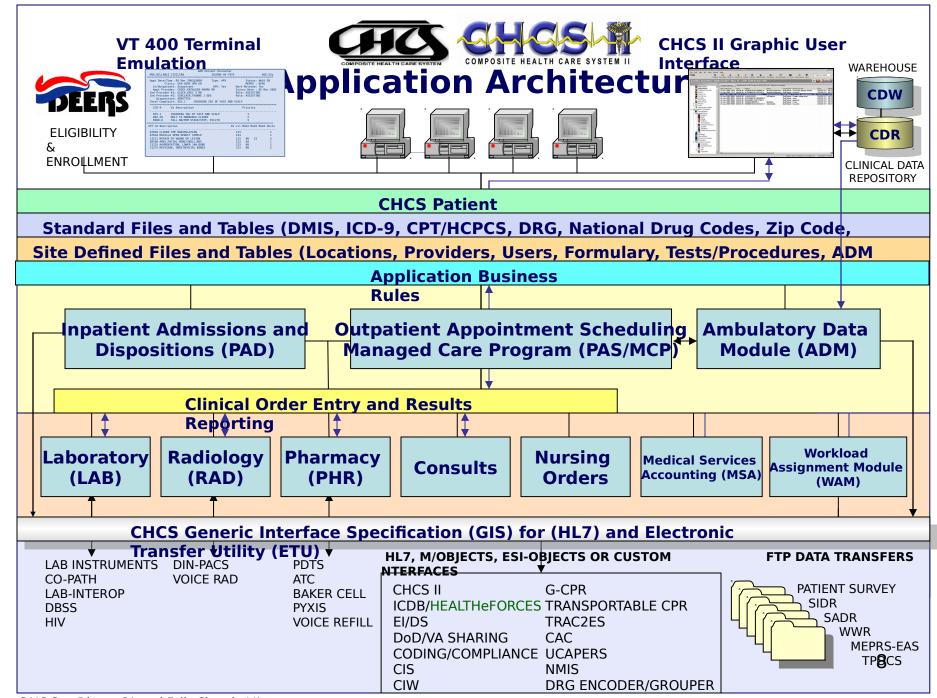
- CHCS has been the primary operational clinical system supporting DoD and US Coast Guard facilities worldwide:
 - "One of the world's first and largest hospital integrated enterprise Clinical Provider Order Entry (CPOE) systems in the world"
 - 104+ CHCS Platforms world-wide supporting over 500 MTFs
- Interfaces with more than 40 Clinical & Administrative systems:
 - Beneficiary Eligibility Defense Eligibility & Enrollment System (DEERS)
 - Resources Expense Assignment System IV (EAS IV)
 - Billing Third Party Outpatient Collections System (TPOCS)
 - Pharmacy Pharmacy Data Transaction System (PDTS)
- Standard tables for data consistency:
 - ICD-9-CM (Inpatient/Outpatient Diagnosis and Inpatient Procedures)
 - CPT/HCPCS (Outpatient Procedures and Services)
 - Federal and DoD standard tables

DRG



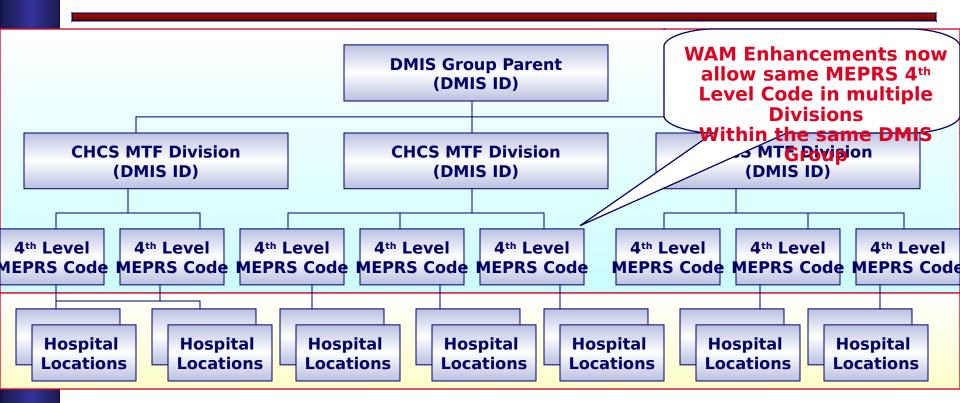
In 2004...

- Captured important patient information by automating the documentation of patient data for 9 million beneficiaries*
- Documented over 50 million outpatient appointments*
- Performed 70 million prescription transactions yearly*
- Interfaced with the Pharmacy Data Transaction System (PDTS) that has prevented over 99,000 potentially lifethreatening drug interactions*
- Capabilities will be further enhanced with CHCS II to provide improved coding and expanded documentation of medical care*





Building Blocks



- Workload reported per 4th Level MEPRS Code Rolled up via DMIS ID and Group DMIS ID
 - 4th Level MEPRS Code also known as Functional Cost Code (FCC)
- Hospital Locations also referred to as "Places of Care" support MTF Business Processes, such as:
 - Managed Care (Primary Care Manager) Teams
 - Nurse T-CON Clinics



Hospital Location

- Identifies the type of work performed:
 - WARD, CLINIC, IMAGING, LAB, PHARMACY, FILE AREA, ADMITTING AREA, AMB PROCEDURE UNIT, REMOTE
- Multiple Hospital Locations may be linked to the same MEPRS Code (FCC)
- Must be linked to a MEPRS Code (FCC) to support workload reporting
- MEPRS Code links to a Treating DMIS
 ID to support workload reporting
- Treating DMIS ID linked to a DMIS Parent ID to support workload roll-up



INACTIVE FLAG:

Hospital Location

CHCS Menu Path DAA Data Administration Menu Common Files and Tables Management Menu CFT CFM Common Files and Tables Maintenance Menu Hospital Location File Enter/Edit HOS HOSPITAL LOCATION: DO FAMILY PRACTICE DOD HOSP LOCATION EDIT NAME: DQ FAMILY PRACTICE ABBREV: DOFP **DESCRIPTION: DQ FAMILY PRACTICE** LOCATION TYPE: CLINIC SERVICE: FAMILY PRACTICE DIVISION: DIV A - TRAINING HOSPITAL FACILITY: WALTER REED AMC WASHINGTON DC MEPRS CODE: BGAI/0037 COST POOL CODE: PROMPT FOR REQUESTING SERVICE: YES **ENROLLEE LOCKOUT: YES** TYPE OF CARE: BOTH SPECIALTY AND PRIMARY CARE **Select CLINIC SPECIALTY:** FAMILY PRACTICE/PRIMARY CARE **Select KEY PERSON:** Select DUPLICATE CHECKING ORDER TYPE:



Provider Profile

- Establishes Provider Privileges for Ancillary Order Entry and Admission Processing
- Includes the Provider "Default" Assigned Location
- Provider Medical Specialty/HIPAA Taxonomy
 - MTF Providers require a Provider Medical Specialty <=905 to support Prospective Payment System (PPS) RVU and Billing
 - TRICARE Network Providers identified with >910 to support Health Care Finder Functions
 - Establishes CHAMPUS Maximum Allowable Charge (CMAC) Provider Class for TPOCS and MSA Billing
 - External Civilian Providers require either a Null Provider Medical Specialty or 000, to support TPOCS and MSA Billing
 - Quick Fix released in Change Package 255 to address SADR design issue resulting in "Null" Provider Medical Specialty and provide an update utility to maintain the Provider Taxonomy



View Informational "Provider Specialty Utility"



Provider Profile

```
CHCS Menu Path
 DAA
       Data Administration Menu
 CFT
        Common Files and Tables Management Menu
    CFM
          Common Files and Tables Maintenance Menu
            Provider File Enter/Edit
                                                               DA PROVIDER EDIT
PROVIDER: QUIRT, RICHARD
                     Name: QUIRT, RICHARD
           Provider Flag: PROVIDER
             Provider ID: OURITR
           Provider Class: PHYSICIAN
                      SSN: 123-45-9999
Select PROVIDER SPECIALTY:
 FAMILY PRACTICE PHYSICIAN (001)
  FAMILY PRACTICE/PRIMARY CARE (923)
Primary Provider Taxonomy: 207000000X
      CMAC Provider Class: 01 - MEDICAL DOCTOR/DOCTOR OSTEOPATHY
Select PROVIDER TAXONOMY:
  207000000X
                 Location: DO FAMILY PRACTICE
             HCP SIDR-ID: 001289
        Branch of Service: MARINE CORPS
                     Rank: CAPTAIN
PROVIDER: QUIRT, RICHARD
                                                           DA PROVIDER EDIT (CONTINUED)
  Active CHCS II Account: YES
Select ASSOCIATED CLINIC:
  DQ FAMILY PRACTICE
  MEDICAL EXAMINATION CLINIC
```



Provider Specialty Utility

```
CHCS Menu Path
 PAD System Menu (DG USER)
   Data Quality Reports Menu (DOD DQ REPORTS MENU)
   DOL
           DQ Hospital Location Report
   DOS
           Pharmacy Site DQ Report
   DOP 
          DQ Provider Default Report
->>DOR
         Re-Order Provider Specialty Utility
Select Data Quality Reports Menu Option:
                         DQM Re-Order Provider Specialties Utility
This utility will ensure that the first Provider Specialty in the PROVIDER SPECIALTY
multiple field is mapped to a taxonomy code. If not, the utility will find the first Provider Specialty entry in the multiple that is mapped to a taxonomy code and switch
the two entries. Providers that do not have any specialties that map to a taxonomy
code will be placed on the spooled exception report.
DQM Re-Order Provider Specialties Utility History
                                                                      Num Providers
Spool File Name
                                           User Name
                                                                     Convert Except
DOM PROV SPEC CONV RPT 22Jan2005-0343 HOPKINS, LINDA M
                                                                         714
                                                                                  561
DQM PROV SPEC CONV RPT 09Feb2005-2111
                                           HOPKINS.LINDA M
                                                                                  560
```

Need more information about a CHCS Report? Enter ??? (3 Question Marks) to display an explanation of the report.



Clinic Profile

- Identifies Providers that can have appointments schedules in the clinic
- Establishes Workload Type for the Clinic as Count or Non-Count, based on Workload Reporting Rules
- Links to the Appointment Types available in the Clinic and whether they are Count or Non-Count, based on Workload Reporting Rules
- Non-Count Clinics cannot have Count Visits:
 - Immunizations (FBI*)
 - Non-Count Nurse T-CON Clinic
 - CHCS II Test Clinic (BTST) or other as designated by your MTF
- CHCS II supports Workload Type indicators set by CHCS Clinic Profile, Appointment Type and Provider Profile



Clinic Profile #1

```
CHCS Menu Path
       Core Application Drivers Menu
 CA
      PAS System Menu
  PAS
         Scheduling Supervisor Menu
         Profiles Menu
   PR0F
   CPRO Clinic Profile Edit
                                 CLINIC PROFILE
Hospital Location: DQ FAMILY PRACTICE
               Name: DO FAMILY PRACTICE
        Abbreviation: DQFP
            Facility: WALTER REED AMC WASHINGTON DC
            Division: DIV A - TRAINING HOSPITAL
       Building Name:
     Building Number:
      Street Address:
                ZIP:
               City:
               State:
     Clinic Location:
 Clinic Availability:
          Telephone:
    Enrollee Lockout: YES
        Type of Care: BOTH SPECIALTY AND PRIMARY CARE
             Service: FAMILY PRACTICE
          Department: MEDICAL CARE DEPARTMENT
          MEPRS Code: BGAI
```



Clinic Profile #2

CLINIC PROFILE **HOSPITAL LOCATION: DO FAMILY PRACTICE** Wait List Activated: Maximum Wait List Days: Wait List Provider Mandatory: Wait List Hold Duration: day(s) day(s) Auto Wait List Processing: Prompt for Requesting Service: YES Clinic Type: ?? Schedule Hold Duration: Patient Record Pull: Radiology Record Pull: 1 day(s) 1 day(s) day(s) ANSWER 'COUNT' IF CLINIC WORKLOAD SHOULD BE COUNTED IN WORKLOAD REPORTING OR 'NON-COUNT' IF CLINIC WORKLOAD SHOULD NOT BE COUNTED IN WORKLOAD REPORTING This field offers authorized site personnel to identify those clinic hospital locations are "count" or "non count" workload clinics. (M) ore help, (L) ist of values, or (Q) uit? L —Keyboard Help = PF1,HELP————— CLINIC PROFILE **HOSPITAL LOCATION: DO FAMILY PRACTICE** Select DETAIL CODES: WEB AND MCP BOOKABLE WEA BPAP ACTIVE DUTY AND PRIME ENROLLEES

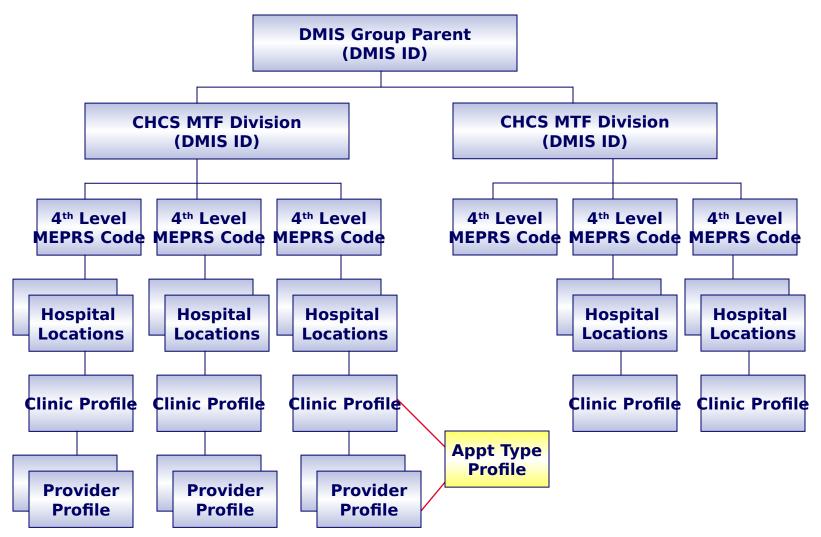


Clinic Profile #3

CLINIC PROFILE
CLINIC PROFILE HOSPITAL LOCATION: DQ FAMILY PRACTICE APPOINTMENT TYPE: WELL
Duration: 30 Status: ACTIVE Workload Type: COUNT Referral Required: Pull Patient Record: NO Pull Radiology Record: NO Produce Encounter Forms: NO Send Reminder Notice: NO Total # of Overbooks: Max # of Overbooks Per Slot: Instructions: Select BOOKING AUTHORITY:
Select APPT CHANGE AUTHORITY:
Select OVERBOOK AUTHORITY:



Linking It All Together





Workload Assignment

Visit Workload Capture Elements:

- DMIS Parent
- Treating DMIS ID
- Hospital Location (Linked to MEPRS Code)
- 4th Level MEPRS Code (FCC)
- Clinic Type (Count/Non-Count)
- Appointment Types (Linked to Clinic & Provider)
- Workload Type (Count/Non-Count)
- Provider (Profiled for Clinic)
- Patient Category (Rolls up to Beneficiary Category)
- Patient Status (Inpatient/Outpatient)
- Appt Status (KEPT, S-CALL, WALK-IN or T-CON)



Visit Criteria???

- MEPRS Workload Reporting guidelines establish the definition for:
 - "Count" Visits
 - "Non-Count" Visits
- A "COUNT" VISIT requires 3 Key Elements to = Workload:
 - 1. Interaction between patient and healthcare provider
 - 2. Independent judgment/assessment of patients condition, to accomplish one or more of the following:
 - Examination
 - Diagnosis
 - Counseling
 - Treatment
 - 3. Documentation



Visits - How Many?

						Month:	SET WORK	Year:	2005			(Last Data (Gen 02/02/	05 @1631)
DATA SET	Perform FCC/DMIS	Request FCC	DMIS ID	CPT CODE Lab & Rad	*CAT 1	*CAT 2	*CAT 3	*CAT 4	*CAT 5	*CAT 9	Raw Amt Sys-Gen	Wgt Amt Sys-Gen	Raw Amt Edit	Wgt Am Edit
						OUT	OUTPAT	IENT VIS	SITS					
		BAAI/729	4		2	20	72	109	0	0	203	0.00	0	0.00
		BDAI/729	4		2	315	0	4	1	0	322	0.00	0	0.00
		BEDI/729	4		276	2	0	0	0	0	278	0.00	0	0.00
		BFEI/729	4		89	35	Θ	1	Θ	0	125	0.00	Θ	0.00
		BFE0/729	4		40	23	Θ	4	Θ	Θ	67	0.00	Θ	0.00
		BFFI/729	4		285	0	Θ	0	Θ	Θ	285	0.00	Θ	0.00
		BGAI/729	4		2919	3184	480	907	34	Θ	7524	0.00	Θ	0.00
		BHCI/729	4		412	40	6	9	1	Θ	468	0.00	Θ	0.00
		BHDI/729	4		123	29	6	9	1	0	168	0.00	Θ	0.00
		BJAI/729	4		38	0	1	0	0	0	39	0.00	0	0.00
			T	otals:	4186	3648	565	1043	37	0	9479	0.00	0	0.00

- WAM Workload reports Count Visits by Group DMIS, Treating DMIS, 4th level MEPRS (FCC) and Beneficiary Category
- Only "Count" KEPT, WALK-IN and T-CON Visits are included:
 - "PENDING" Appointments not included in reported workload
- Statistical "Snapshot"



Visit Quiz!

- Provider Interpreting EKGs in a "B" MEPRS Clinic?
 - A. Count
 - B. Non-Count
- Advice Nurse T-CON?
 - A. Count
 B. Non-Count
- Advice Nurse T-CON that results in the patient being seen by a Provider (Same Day):
 - A. Count
 B. Non-Count
- Each Visit that is part of a complete or flight physical examination, performed in a separately organized clinic or specialty service?
 - 📝 A. Count
 - B. Non-Count
- Ward Visits by a Provider from the Attending Service
- A. Count
- B. Non-Count



Time to Break...





"Secrets Revealed"



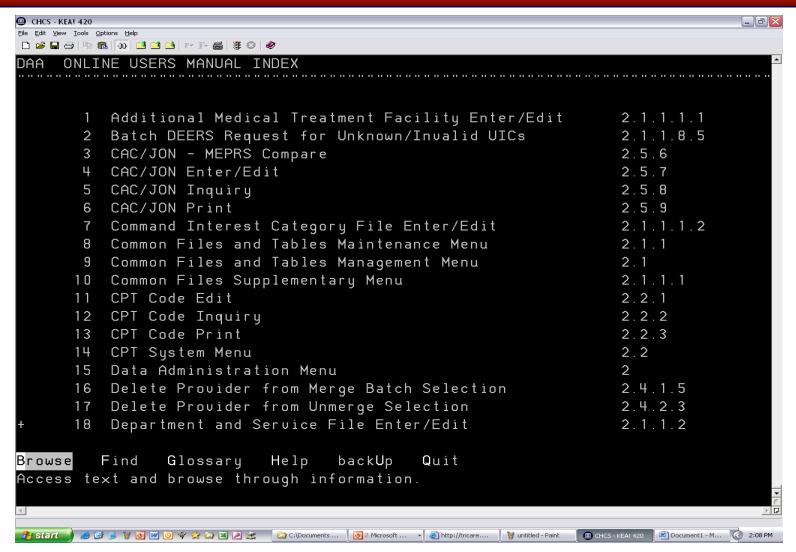


Best Kept Secret! - OLUM

- CHCS II On-Line Users Manual (OLUM)
- Electronic documentation and index of CHCS Functions and Reports
- Accessible by ALL CHCS Users:
 - Type OLUM (from anywhere)
 - Select IND to access the OLUM Index
 - Select CHCS Sub-System (Scroll Down for Data Admin and Ad-Hoc Users Guides)
 - Browse or Find topic of interest such as "Hospital Location"



E-Help in CHCS





Patient Registration

- Establishes required fields to uniquely identify patient in the CHCS database and DEERS
- Performs checks to prevent creation of duplicate patients
- Requires the Fileman "&" (Ampersand) key to create new entries - Limit users given this Key
- Performs DEERS query to obtain Enterprise Person ID (EDI-PN), Eligibility Status and "Lock Down" key person identifiers
- Allows Pseudo-SSNs (800-YY-MDDD)
- Allows users with Full or Mini-Registration Access to update:
 - Drug Allergy Information
 - Address and Contact Information
 - Outpatient Medical Records Location
 - Patient Category to identify beneficiary relationship to the Military Health System (MHS)
 - Station/Unit ID best obtained by entering Sponsors Unit Zip Code



Tools you can use:

http://www-nmcp.med.navy.mil/EduRes/CompMedia/chcs/nuggets.asp



Mini-Registration

```
Patient: HEATLHE, PATIENT
                                                  Mini Registration
FMP/SSN: 30/800-27-0816 DOB: 03Jan26
                                              PATCAT: A43 Sex: F
     Patient: HEALTHE, PATIENT
                                                   DOB: 03 Jan 1926
      PATCAT: A43 (USA FAM MBR RET)
                                                  *FMP: 30
 *Home Phone: 9104881212
                                                  *SSN: 800-26-0103
*Patient Addr: 229 VIVIAN DR.
                                                    Sex: FEMALE
       *City: FAYETTEVILLE *St/Cntry: NC *Zip: 28311-1433
                                                Service: ARMY
     Sponsor: HEALTHE, SPONSOR
                      SPONSOR
Sex: MALE
         FMP: 20
                                            Sponsor SSN: 800-27-0816
      PATCAT: A31 (USA RET LOS OFFICER)
                                                   DOB: 16 Aug 1927
                                                  Rank: COLONEL
 Command Sec:
   Local UIC:
 Duty Address:
        Citv:
                                   St/Cntry:
                                                   Zip:
  Duty Phone: 486 1212CELL
                                                   DSN:
 *0/P Rec Loc: CLARK HC RECORDS
```

- Patient Demographic items in red (*) can be updated by MTF Staff that have Mini-Reg Access
- Patient Category cannot be updated in Mini-Reg for current Inpatient,
 Corrections Management must be used



Downstream Impacts

Patient Contact/Address Information Update

- Inability to notify patients of results or appointment changes
- Incorrect Address Information for Billing (TPOCS and MSA)
- CHCS II does not currently update CHCS Registration
- CHCS is designed to update DEERS Address Information but is not a 100% solution (See Back-Up Informational " DEERS Updates")

Assignment of Patient Category:

- Incorrect Biostatistical reporting in SIDR/SADR
- Incorrect workload reported in the WWR and WAM/EAS
- Patients could be billed in error (Officer vs Enlisted, Reservists)
- Patient Category is a "key" data element for Civilian and Agency Billing, and the capture of OHI

Random use of Pseudo-SSNs:

- Prevents DEERS Eligibility Query
- Often results in Duplicate Patients
- May prevent correlation of clinical data in CHCS II or result in accidental correlation in CHCS II

CHCS

CHCS/DEERS Update/Sync

```
CHCS/DEERS DISCREPANCY DISPLAY
Name: RESERVE, RECALLED DUTY FMP/SSN: 20/800-61-1107 Patient Category: USA ACTIVE DUTY SEX/DOB/AGE: F/11Jul1961/43Y
                DEERS
                                                             CHCS
                                                    CERVE, RECALLED DUTY
   Name First: RECALLED
            Middle: DUTY
                                                                Reservists Recalled to
              Last: RESERVE
                                                                Active Duty >30 Days
           Cadency:
                                                                should be entered as
                SSN: 800611107
                                                    800611107
                DOB: 11 Jul 1961
                                                    11 Jul 1961 Active Duty.
                Sex: MALE
                                                    FEMALE
   Mailing Address: 707 DATA QUALITY DR
                                                    707 DQ DR
               City: HOPE MILLS
                                                    HOPE MILLS
     State/Country: NC
                Zip: 283485673
                                                    28348-5673
        Home Phone: 9109071212
                                                   9109071212
      Sponsor Rank: PETTY OFFICER FIRST CLASS PETTY OFFICER FIRST CLASS
   SELECT key to select the item(s) to update
```

DG REG SYNC Security Key required to process CHCS/DEERS Updates

CHCS User is Prompted to Confirm Update:
Do you want to change Patient ADDRESS
From: 707 DQ DR, HOPE MILLS, NC 28348-5673
To: 707 DATA QUALITY DR, HOPE MILLS, NC 283485673?



DEERS Address Updates

- Do not use % * \sim ? [] { } in the address field
- Enter complete Phone Number including Area Code
- Rules for CHCS/DEERS Address Updates:
 - Upon registering of a new patient, the system requests eligibility data from DEERS.
 - Address information obtained from DEERS is downloaded into the CHCS patient record.
 - A date/time stamp is associated with the address update.
 - If the info is received from DEERS, a Patient Identifier (EDI-PN) is downloaded and becomes part of the CHCS patient file.
 - When the address is updated on CHCS, a message is generated for the patient and sent to DEERS, but ONLY if there is a Patient Identifier (EDI-PN) in the patient record without it, DEERS can't make a match.
 - When DEERS receives update message, it compares the address update date/time to whatever date/time they have on record. If the message from CHCS isn't "fresher" than the data on file, it is dropped.
 - After the initial registration, CHCS does not update address data from DEERS unless the user specifically uses the "Demographics" action on the DEERS Eligibility Request option, and chooses to update the data.



Duplicate Patients

- Contains logic to prevent creating new duplicate patients
- Some duplicates can not be avoided:
 - Typographical errors
 - Transcription Errors (Can't read Handwritten Registration Form)
 - Name & Sponsor Changes
 - Pseudo-SSNs
 - Mail-In Labs (Creates Pseudo Patient Name)
 - Lack of Dual Eligibility Patient Indicator
- Potential Duplicate Patient Search identifies potential duplicates for DQMC Review List Item C.2.
- Dedicated POC needed to investigate duplicates and perform merges
- User Registration Report identifies users requiring additional training to support DQMC Review List C.2.
 Items a) to d)

See Back-Up Informational - "Duplicate Patient Management"



Duplicate Patient Mgmt Menu

```
EPD
       Exclude Potential Duplicate Patients
        [DG DUP EXCLUDE]
       Identify Duplicate Patients
IDP
        [DG DUPLICATE PATIENT] Locked: DG ID DUP RECORDS
       Individual Duplicate Patient Search
IDS
        [DG DUP IND PAT SEARCH]
       Merge/Transfer Patient Data
MPD
        IDG DPT MERGE1 Locked: DG MERGE PATIENT
OPS
       Obsolete Patient Search and Delete
        [DG DUP OBSOLETE] Locked: DG DUP OBSOLETE
       Potential Duplicate Patient Search
PDS
        [DG DUP ALL PAT SEARCH] Locked: DG DUP ALL PAT SEARCH
STA
       Run Time Statistical Report
        IDG DUP STAT REPORT1
       Un-Identify Duplicate Patients
UDP
        [DG UN-DUPLICATE PATIENT] Locked: DG ID DUP RECORDS
       Identified and Excluded Dup Patient Reports
EIR
        [DG DUP IDP-EPD REPORTS] Locked: DG DUP USER REPORT
RUR
       Registering User Report
        [DG DUP USER REPORT] Locked: DG DUP USER REPORT
```



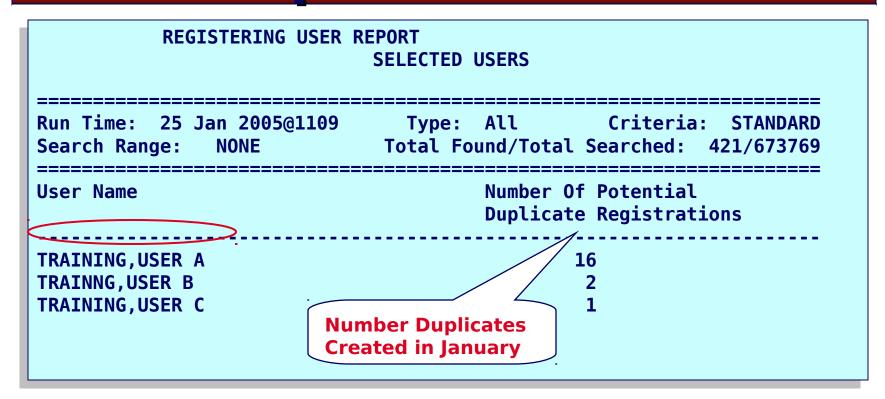
Duplicate Patient Search

ALL POTENTIAL DUP	LICATE PATIENTS SEARCH							
CHCS MTF		14Feb2005@1015						
Matching Criteria Level:	STANDARD Total Number	er of Patients: 675254						
Date/Time Type	Criteria Sort #Fo	und/#Searched Status						
27Jan2005@1454 All	(U) Standard FMP/SSN	* Updated * DONE						
25Jan2005@1109 All	Standard FMP/SSN	421/673769 DONE						
20Jan2005@1323 All	Standard FMP/SSN /	CANCELLED						
03Jan2005@1116 All	Standard FMP/S	439/671425 DONE						
29Dec2004@1042 Reg	. Standard F	14/3622 DONE						
30Nov2004@1336 Reg	Total Number	6/3743 DONE						
29Nov2004@0917 Reg	Duplicates	23/3963 DONE						
+ 18Nov2004@1459 All	For January DQ	CANCELLED						
Previous Searc	Review,							
All Registration Al	Includes ALL	OLUM Quit						
Search for All potential Duplicates, Not Just								
those for the								

- Options to search AH Potential Duplicates or for New Registrations for a given date range
- Registration Report includes User Names creating Duplicates



Registering User Report



- Coordination with Users creating duplicated as outlined in the DQMC Review List
- Consider removing "&" (Ampersand) until process problems resolved or update training completed



Downstream Impacts

- Potential Risk to Patient Safety!
 - CHCS cannot perform Drug-Allergy checks across duplicate records
 - PDTS may miss critical Drug-Drug checks
 - Clinical data not visible to Providers
- Critical to address for CHCS II Implementation
 - Weekly CHCS Ad-Hoc report generated to support merge in the CHCS II CDR. Updates posted on https://fieldservices.saic.com
- Limit the CHCS Fileman "&" key to selected staff to reduce creation of new duplicates
- Train Patient Look-Up Processes:
 - Verify against Military ID Card/CAC Card
 - First Initial of Last Name + Last 4 Sponsor SSN -> C1234
 - Partial Name -> COLON,C
 - Full SSN -> 123-44-1234
 - Hyphenated Last Names



Reconciling Clinic Visits

- "Every Clinic Every Day"
- Transition to Individual Check-In In advance of CHCS II
- Process Cancellations and No-Shows
 - As they occur
 - Lag in processing Patient Cancellations prevents appointment from being re-used
- Duplicate Same Day Visits
- Nurse/Tech Visits on the Same Day/Same Clinic



Inpatient Visits

WALK-IN SEARCH CRITERIA

Duration:

Srv Type:

Days of Week:

Patient: HEALTHE, YOU FMP/SSN: 30/800-11-2255

Clinic: QQQCHCSIITESTBRAGG CLINIC/WAMC ATC Category:

Clinic Phone: Appt Type: ACUTE APPT

Provider: QQQCHCSIITEST, BRAGGDOCA

Detail Codes:

Time Range: 0950 to 0950

Dates: 14 Feb 2005 to 14 Feb 2005

.....

This is an inpatient.

Are you from the attending service? No//

- If the user accepts the default No//, a "B" Level FCC is assigned to the Visit.
 The Visit is a <u>Count</u> and reported in the WWR and Total Visits Data Set.
- If the user enters "Y" (Yes), the current Admitting Clinical Service "A" Level FCC is assigned to the Visit. The Visit is a <u>Non-Count</u> and only reported in the CHCS PAS/MCP Monthly Statistical Report and upon coding completion included in the SADR.
- CHCS II supports Inpatient Visit processing, but User Training is needed!!!
- IBWA RNDS* are automatically assigned an "A" Level FCC of the "Current" Inpatient Clinical Service



Duplicate Visits

WOMACK AMC FT BRAGG NC DMIS ID: 0089 (Single Facility) Personal Data - Privacy Act of 1974 (PL 9) Reporting Period: Sep 2003 Calculated: 03 Oct 2003 1545 TOTAL WORKLOAD BY PATIENT CATEGORY WITHIN 4TH *** AUDIT *** TYPE OF REPORT (CHECK BOX): ()Initial (X)Monthly ()Final ()Corrected	3-579)	06 Oct 2003 15 Item 00 = Item 01 =	
Item MEPRS Code* Clinic Service PATCAT	Inpatient Visits	Outpatient Visits	Ambulatory** Proc Visits
OB/GYN CARE			
BCBA GYNECOLOGY CLINIC	-	[619]	-
A11 USA ACTIVE DUTY	-	[115]	-
REG# 1259908 17Sep03 1303 REG# 1259957 22Sep03 0827 20/800-35-0230 09Sep03 1500, 09Sep03 1539 20/800-02-3272 23Sep03 0941, 23Sep03 1400, 29Sep03 0806 30/800-21-5039 04Sep03 1300, 04Sep03 1530, 08Sep03 1026, 17Sep03 1421 30/800-79-6529 22Sep03 0800, 22Sep03 1430	: : : :	1 1 2 3 4 2	- - - - -
*** End of Report ***			

- WWR Audit Report can be used to detect potential "Duplicate Visits" within the same 4th Level MEPRS - But not very efficient
- REG# is displayed if there was an Admission within the reporting month that may have been from the same Attending Clinical Service, reported to the "B" MEPRS Code in error
- CHCS PAS End of Day Report can also be used
- See Back Up Informational "Same Day/Same Clinic" Ad Hoc Report



Same Day/Same Clinic **Visits**

- Ad-Hoc report to identify Same Day/Same **Clinic Appointments**
- Generates an ASCII File for import into **EXCEL**
- See your CHCS Administrator, to import Text File into CHCS and create CHCS Menu **Option**
- Convert to Text File before Import
- Set any CHCS Internal Entry Numbers (IENs) for Hospital Locations to be excluded





Other Heath Insurance

- CHCS is the source system for the capture of Other Health Insurance (OHI):
 - Primary, Secondary and Tertiary Health Coverage
 - New and Updated OHI sent to TPOCS daily
 - OHI cannot be entered for Active Duty and Civilian Patient Categories
- DQMC Metric for the DD2569 in the Medical Record does not address:
 - Reduced reliance on Medical Records with CHCS II
 - Timely transfer of DD2569's to the UBO <u>Daily!</u>
 - Entry/Update of OHI in CHCS within 3 calendar days required for Outpatient Itemized Billing processing to prevent manual billing



Downstream Impacts

- Delays in DAILY transfer of DD2569s to the UBO result in:
 - Lost opportunities for cost recovery
 - Manual identification of unbilled prior covered services
 - Inability to support electronic billing
- Transition to DEERS OHI Portability:
 - Will require both YES and NO responses are transferred to the UBO - Daily
 - New DEERS SIT/OHI changes in Acceptance Testing
 - Transition projected for late Summer 2005
- Synchronization of Coding/Billing processes:
 - 3 Business Days for Coding Completion (Excludes Holidays)
 - 3 Calendar Days for the Billing Hold Period



Synchronizing Processes

Date of Service



1->
Billing HOLD
Services in
CHCS OIB
Suspense File
Update OHI

2->

Billing HOLD
Services in
CHCS OIB
Suspense File
Update OHI

3->

Billing HOLD
Services in
CHCS OIB
Suspense File
Update OHI

MSA/TPOCS Billing



Annual Update of DD2569



Send DD2569 to

UBO

DD 2569 Other Health Thsuranc File DD2569 in Medical Record



Verify Insurance Coverage



Enter Coding into CHCS ADM/CHCS II



If new OHI - Check for Prior Billable Services



Coding Audit Review



Enter/Update OHI in CHCS

93 May 200	1201524	For Official U Ambulatory Dar			P	200
0035 NAV	L AMBULATORY CARE	CENTER GROTON ADM Patient Ex	ncounter		c	DIPLETT
AARPST, HO	02 BISPLAY	20/000-40	-8401			pe:62Y
	/Time: 07 May 200 Linic: 00AS 6EW S	Zeloos UNG APU	Type: NEW	Mark Br	Status: SPRS: 88	MLK-II
Appt Pro 2nd Provis	uider: CASEY,KXTH Mer #1: SINCLAIR,Y	LEEN MAURA (MD) UDINE 3 (MD)	Rel		266	
	Description			Nod2 Nod3		
	UNILESTED EGN SERV				1	
	Description		Fod1			
99249	ANESTH. PROCEDURE	S ON EYE			1	
66820	INCISION, SECONDA REMOVE CATARACT/I	RY CATARACT	50	82	1	

MANUAL RE-WORK

Manually Bill for Prior Covered Services

If OHI is for DD7A
Billable
Beneficiary,
Exclude prior
DB3A Charges



Encounters Completed AFTER 3 Business Days Will Still Be Automatically Sent to Billing



Inpatient Administration

- CHCS is the source system for Inpatient Admissions, Transfers and Disposition processing:
 - Assigns Occupied Bed Days (OBDs) at the Census Hour, to the current Clinical Service
 - Current Clinical Service used as the Requesting Location for Inpatient Ancillary Services
 - Current Attending Provider used to create Industry Based Workload Assignment (IBWA) encounters
 - Provides ability to enter Clinical Service Changes during the Admission
- Correction Management allows corrections to:
 - Clinical Service, OBDs and Disposition Date/Time
 - Patient Category
 - Recalculates MSA billed charges
- Inpatient Coding:
 - ICD-9 Codes for Diagnosis and Procedures
 - Diagnosis Related Grouping (DRG Encoder/Grouper)
 - Assigned DRG represents only the Institutional Services

45



Corrections Management

Patient: HEALTHE, PATIENT VIEW ADT FMP/SSN: 30/800-26-0103 DOB: 03Jan26 PATCAT: A43 Sex: F ----- TYPE DATE TIME RMEPRS MEPRS WARD RM-BD DAYS ADM 14Nov04 0118 AAAA 4SMED 1 Reg# 1273692 (T) ERA DSP 14Nov04 1500 Disp type: HOME Bed days=1 Sick days=1 ADM 11Feb05 0110 AAAA 4SMED 0 Reg# 1276653 **ERA** 3 Interward transfer WRD 11Feb05 1833 AAAA AAHA ICU2W

- Corrections Management only supports Inpatient Admissions:
 - Patient Admission correctly reflects Emergency Room Admission
 - Patient correctly admitted to AAAA and transferred to the ICU (AAHA)
 - AAAA is the Referring MEPRS (R-MEPRS) for OBDS
 - SIDR and WWR will contain OBDs for AAHA (ICU) however, WAM will include these OBDs within the R-MEPRS
 - Correction Mgmt could be used to change the Patient Category and recalculate Inpatient MSA Charges (Requires "Super" Security Key)
 - OBD corrections would impact both the SIDR, WWR and WAM
 - Does not support correcting Inpatient Ancillary Order Requesting Locations



SIDR Data

- The Standard Inpatient Data Record (SIDR) is an ASCII file transmission of patient level Inpatient data, generated by CHCS on monthly basis:
 - Army MTFs create in interim monthly SIDR limited to completed Records - "D" SIDR
- Key SIDR data elements include:
 - Treatment MTF
 - Admission/Disposition Dates
 - Source of Admission/Type of Disposition
 - ICD-9-CM Diagnosis & Procedure Codes
 - Assigned DRG and Weight
 - Patient Demographics (including Enrollment)
 - Age at Admission
 - Occupied Bed Days per Clinical Specialty (MEPRS Codes)
 - Intensive Care Unit (ICU) Days
 - MEPRS Code of the Referring Clinical Specialty for ICU Care
 See Back-Up Informational "





SIDR Record Status

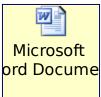
- SIDR triggering events are recorded in CHCS
 PAD as part of normal MTF operations
- A SIDR Record Status tracks for each stage:
 - "F" Record When Patient is Admitted
 - "F1, F2... When a patient remains Admitted over more than one
 - month end
 - "E" Record When Patient is Dispositioned
 - "D" Record When DRG is Assigned (Coding Complete)
 - "D1, D2... When a completed SIDR is updated
 - "C" Record...When an Admission is Cancelled
- At each month end, records for ALL SIDR Statuses are included in the SIDR ASCII File to provide a Year-to-Date status of all inpatient Admissions and Dispositions, and OBDs



LHO DQ Statement 8.b)

- # SIDR Dispositions / # WWR **Dispositions:**
 - WWR includes all Admissions, OBDs and Dispositions entered into CHCS for the reporting month, as of when the WWR is generated
 - SIDR "D" records created when DRG is assigned and record Approved for transmission in the next SIDR batch









Provider Default Location

Scheduled Appointments for TEST, ANOTHER

Press <Return> to choose pre-selected appointment or use the SELECT key
to de-select appointment or select an alternate appointment.

Linking of orders provides workload credit to the clinic associated with the appointment.

Date/Time Clinic/Div HCP MEPRS/DMIS Type Status Reason

* 06Aug@0807 SOCIAL/WAM Provider, First BFE2/0089 T-CON TEL-CON

30Jul@1130 RTCON/RHC Provider.First BGAR/7143 T-CON OCC-SVC

** Note look here and hit the End key if this is not the [YOUR LOCATION]
This is where the providers are picking the wrong Default. CHCS will Ask
you if you want to make the new clinic your Default if this is Chosen

Search Help exit Leave pick list and return to order entry session.

Answer NO if this is not the YOUR CLINIC, If YES is selected then all orders will be defaulted to that Clinic/MEPRS. Answering NO will take you to your previous Default//.

See also Back-Up Informational - "Weekly Ancillary Orders Audit" - Best Practic



Weekly Ancillary Order Audit

BBAC

last clinic visit Apr 03 (Gyn)050209-08554

last clinic visit Apr 03 (Gyn)

ok..test workload

E-Mail notice to "Key Stakeholders" in each Area: 9-14 February 2005 - No orders were written using BFE2 (Social Work Care Manager). The following lab orders were written using BTST (CHCS II Test Code). Order # User/Provider 050211-05446, 05450, 05451, 05452, 05453 Lewis/CIVP (Jackie: Were these test orders?) The following lab orders were written using "D" codes: User/Provider Should Be Order # FCC Amador/Murray 050209-02134 DBAA **BGAN** 050209-08053 DBAA Amador/Murray BGAI 050209-02539, 02630, 04568 DFAA Lomis/Lomis **BGAN** 050209-05542 DFAA Fulk/Lomis **BGAN** 050209-05567 DFAA Lomis/Lomis **BGAR** 050209-06371 DFAA Fulk/Lomis **BGAR** 050209-04466 DFAA Lomis/Lomis **BBAC**

DFAA

DFAA

DFAA

DBAA

No rad orders was written using "D" codes.

CHCS Menu Path:

050209-07047

050209-06743

Physician Menu (OR-MD-MAIN)

050209-07172. 07188. 07202. 07245.

RCR - Review Clinical Results and Orders Menu (OR-REV-CLIN-RESULTS-MD)

RVO - Review Orders

Enter MEPRS Code to query CHCS for BFE* and BTST Orders

"Bad MEPRS" Ad-Hoc needed to query for Ancillary Orders assigned to "D" MEPRS

Thank you to WAMC MEPRS Mgr Ann Butts for this "Best Practice"

Fulk/Lomis

Lomis/Lomis

Perry/Lomis

Null/Civ Prov



CHC DQ Process Areas

Enrollment, **Demographics &** Other Health Insurance (CHCS/DEERS) 1. Patient

- Registration
- 2. Duplicate Patients
- 3. NED Error **Processing**
- 4. CHCS/DEERS Sync
- 5. Eligibility Verification

Clinical (CHCS/ADM & CHCS

- 7. Provider Medical **Specialty**
- 8. Individual Check-In/End of Day **Processing**
- 9. Correct assignment of Inpatient **Attending Provider** and Service
- **10.Coding Accuracy** and Timely Completion
- 11.Ancillary Order

Cost/Performance & Billing (CHCS/ADM/EAS/M2)

- 12.Ancillary File Maintenance
- 13.Common File **Synchronization Across** Systems (Personnel and Clinical)
- 14. Synchronization of **Workload Reporting** (SIDR/SADR, WWR, WAM/EAS)**
- 15.Accurate data to study **Access to Case, Quality** Improvements, **Business Case and Market Share Analysis**

* New DO Metric FY 04

**WAM Enhancements February 2004 addressed these DO Issues



Drivers for Data Quality



Be Prepared for the "Duration"...

Data Quality is not at One-Time Effort...

The drivers for "Quality Data" are only going to increase with advances in technology, increasing needs to measure access, quality, performance, costs, implement regulatory standards for health care data and <u>use</u> the data to improve the health of the patients we serve.



Data Rules!

- SIDR: Current Year-to-Date reporting of Inpatient Admissions data
- SADR: Current Year-to-Date Reporting of Outpatient Encounter* data when Coding is complete. One E&M & 1st four CPT/HCPCS Codes. Does not include CPT/HCPCS Modifiers
- WWR: Monthly statistical workload "Snapshot". Count Visits*, Admissions, Dispositions and Occupied Bed Days (OBDs by Patient Category and 4th Level MEPRS - FCC)
- MSR: CHCS Monthly Statistical Report. Count & Non-Count Visits by Clinic, Provider and Standard Appt Type. Helpful to validate Time Reporting.
- WAM: Monthly official reporting of workload (Inpatient,
 Outpatient & Ancillary for Expense Assignment (EAS).
 Count Visits, Raw Ancillary and OBDs. "Snapshot"
 Statistics
- TPOCS: Completed Outpatient Encounters for "B" and "C" FCCs. Includes ALL CPT/HCPCS Codes and Modifiers for Patients with valid Outpatient billable Other Health

*A Visit is always an Encounter - but - an Encounter does not always meet the definition of a Visit



DQ - Where to Start ??

- 1. Training Attend CHCS Training offered at your MTF
 - If none are offered, explore options Training needs will not go away
- 2. Training Patient Registration and Patient Look-Ups
- 3. Training Definition of a Visit (Count/Non-Count)
 - Non-Count Visits are OK!!
- 4. Training Appropriate Use of T-CONS
 - T-CONS are not an alternate for E-Mail!!
- 5. Training When a Nurse/Tech Visit is appropriate
 - Entering Nurse/Tech Procedures within the Same Day Provider encounter WILL increase Provider RVU
- 6. Establish a CHCS/CHCS II Users Forum (Steering Committee)
 - You WILL need this to support CHCS/CHCS II
- 7. Inter-Department Coordination of Inpatient Status Changes
 - Valuable Coder Time will be spent in "clean-up" if not addressed to support IBWA
- 8. Address process, staff coding training and other 55 potential root causes (See Back-Up Informational "



DQ - Getting There...

- Use the DQMC Program as a tool to increase awareness, track issues and implement solutions and processes to improve DQ
- Identify MTF Level Stakeholders and "DQ Coaches"
- Understand your MTF business processes
- Identify data sources to conduct analysis
- Conduct process assessments to identify problem areas and root causes - try "Trading Spaces"
- Train and re-train staff Both Business Process and Systems
- Establish performance metrics and measure the results
- Support behavior changes Create incentives for Teamwork!!!
- Share successes and accomplishments
- Provide Feedback to all levels of the organization
- Know where to go for help Don't be afraid to ask for help!



See Back-Up Slides for "Information Sources on the Web"



Tri-Service Web Sites

WEB SITE	LINK
CHCS/CHCS II Training Courses & Downloads	http://www.distributivelearning.net
CHCS Data Management*User Guides, User Update Guides	http://www.chcs-dm.com/DM4CHCS/default.html
TMA Data Quality Management Control Program	http://tricare.osd.mil/rm/fa_dq.cfm
Post Deployment Health Toolbox	http://www.pdhealth.mil/guidelines/to olbox.asp
 Algorithms & Coding Guides 	
TRICARE Operations CenterAccess to CareTemplate Analysis Tool (TAT)	http://www.tricare.osd.mil/tools/
MEPRS Early Warning and Control System (MEWACS)	http:// www.tricare.osd.mil/ebc/rm_home/me
Uniform Biostatical Utility * See your CHCS Administrator for • Coding Guidelines and Updates	prs/mewacsxls.cfm http:// Access www.tricare.osd.mil/org/pae/ubu/defa



Service Web Sites

WEB SITE	LINK
Army Knowledge On-Line*: CHCS II Updates CHCS II Template Team	Log On to AKO & Follow Link: https://www.us.army.mil/suite/page/ 406
OTSG Decision Support*: - Portal to All AMEDD Metrics/Data	Also Links to AF CHCS II Site https://ke2.army.mil/otsg/main.php? cid=57
Army PASBA (.mil Access Only) • DQ Metrics & Coding Support	http://www.pasba.amedd.army.mil/
Army MEPRS Program Office - All things MEPRS	http://ampo.amedd.army.mil/
NMC Portsmouth - CHCS "Nuggets" & SOPs	http://www- nmcp.med.navy.mil/EduRes/CompMedia/ch cs/nuggets.asp
Air Force P2R2 • MTF Performance Analyzer	https://p2r2.hq.af.mil/

^{*} Password Required



Best of the Web

WEB SITE	LINK
American Academy of FamilyPractice Management Measures	http://www.aafp.org/x5981.xml
TRICARE Access ImperativesKaiser Clinic Template Model	http://www.tricare.osd.mil/tai/Clinic_ Templating.htm
Medical Group Mgmt Benchmarks • Staffing Models • Relative Value Units	http://www.managedcaredigest.com/edigests/mg2000/mg2000c01.html
 E&M Coding Benchmark Analyzer* CMS Benchmarks by Specialty Analyze your E&M 	http://www.physicianspractice.com/t ools/em_calc.html
* Re Piststbutip ©ode to Access	



Questions??

